



## MEETING MINUTES

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The regular meeting of the Board of Trustees, West Ada School District, is scheduled for **Monday, August 22, 2022** at the District Service Center, 1303 E. Central Drive, Meridian, Idaho. The Board will convene in regular session at 6:00pm.

In person attendance will be subject to seats available (60) in the Sawtooth boardroom. Masks will be optional in the boardroom. When all seats are full, patrons can view the board meeting broadcast live at this location: <https://www.westada.org/Page/35419>. We urge patrons to utilize this link.

West Ada and the Board of Trustees values stakeholder input. Public testimony on agenda items will be taken in-person and in writing for this meeting (refer to agenda item VII. Patron Input, below, for details). ([Idaho Code: 74-203](#))

### Attendance

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#### **Voting Members**

Lori Frasure, Chairman, Trustee Zone 1  
Lucas Baclayon, Trustee Zone 2  
Angie Redford, Trustee Zone 3  
David Binetti, Trustee Zone 4  
Rene Ozuna, Vice-Chair, Trustee Zone 5

#### **Non-Voting Members**

Dr. Derek Bub, Superintendent  
Nick Smith, Deputy Superintendent  
Dave Roberts, Chief Human Resources Officer  
Niki Scheppers, Chief of Staff / Clerk of the Board  
Greg Wilson, Chief Communications Officer  
Marcus Myers, Chief Academic Officer  
Jonathan Gillen, Chief Operations Officer  
Amy White, General Counsel (remote)  
Julie Henthorn, Back-up Clerk of the Board  
Ken Hyde, Communications Specialist  
Danielle Hanna, Communications Specialist

### **I. CALL TO ORDER**

## **II. PLEDGE OF ALLEGIANCE**

## **III. AGENDA APPROVAL (Action Item)**

There were no changes or amendments to the agenda.

## **IV. SUPERINTENDENT'S UPDATE (Dr. Derek Bub)**

Dr. Bub shared his excitement for the first day of school - August 23. Dr. Bub shared that the executive team and administrative staff visited every school site today to drop off ice cream and wish everyone the best on the first day of school.

Dr. Bub shared transportation updates regarding how many bus stops there are in West Ada stating that West Ada is the largest mass transit system in the state of Idaho getting students to and from school in addition to the West Ada Transit System (WATS).

### **i. WEST ADA SCHOOL DISTRICT SPOTLIGHT:**

#### **a. School & Student Safety - Nick Smith, Deputy Superintendent**

#### **b. West Ada Summer School - Marcus Myers, Chief Academic Officer**

Mr. Myers, Chief Academic Officer, shared his excitement for the first day of school tomorrow and how West Ada staff and administration are doing so much behind the scenes to ensure a positive and successful first day of school for students.

Dave Moser, Middle School Director oversaw Summer School in West Ada and shared the achievements of the program and its teachers / students.

Kristen Haener, High School Summer School administrator, shared enrollment information, high school highlights, and her appreciation for the summer school staff.

Nick Parker, Middle School Summer School administrator, shared enrollment information, middle school highlights and his appreciation of summer school staff.

Dr. Sherawn Reberry, Virtual School House Summer School administrator shared VSH information, enrollment and pass rates.

Mr. Moser also shared that the academies in West Ada also participated in Summer School housed at Meridian High School.

#### **1. Middle School - Nick Parker, Administrator**

#### **2. High School - Kristen Haener, Administrator and Dr. Sherawn Reberry, Administrator**

## **V. PATRON INPUT - 30 MINUTES: Idaho Code: 74-203**

### **i. In-person: Patrons will be provided the opportunity to provide public testimony for a total of**

30 minutes (2 minutes per speaker). Groups or organizations are encouraged to select a spokesperson to speak on their behalf. Testimony will be limited to agenda items. A Request to Address the Board form may be completed in the Sawtooth Boardroom with the Clerk of the Board beginning at 5:00pm on August 22, 2022 (1303 E. Central Drive Meridian, ID 83642) to be received no later than the commencement of the meeting. All requests will be shared with the Board and included in public record.

No patrons signed up to give public testimony. The floor was open for patrons present by Chair Frasure, there was no patron input.

ii. In writing: Public input on discussion items may be taken by submitting a written comment: <https://www.westada.org/RemotePublicComment>. For Trustees to have time to review comments please submit your comments at least 24 hours in advance of the meeting. All messages will be shared with the Board and included in public record.

**VI. CONSENT AGENDA:** All items on Consent Agenda are considered Action Items. The Board may approve all of the following items by a single motion and vote – unless any member of the Board asks that an item be removed from the Consent Agenda for discussion and action later in the agenda

Motion to accept the Consent Agenda

Motion made by: David Binetti

Motion seconded by: Angie Redford

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rene Ozuna - Yes

Lucas Baclayon - Yes

David Binetti - Yes

i. Meeting Minutes of: August 8, 2022

a. Board Summit, August 4, 2022

b. August 8, 2022

ii. Employment Recommendations: New Hires, Changes and Separations

iii. Leave Requests

iv. Alternate Authorization

v. Disposal of Personal Property Notification

vi. Recommendation to approve Ada County Sheriff SRO Agreement 2022-23 school year

vii. Recommendation to approve City of Meridian SRO Agreement 2022-23 school year

**viii. Recommendation to Approve CapEd Credit Union Sponsorship Agreement**

**ix. Recommendation to Approve RFQ 219601: General Architectural Services**

**VII. DISCUSSION**

**i. Draft 2022-23 Continuous Improvement Plan (CIP) - (second reading) - Marcus Myers, Chief Academic Officer**

Mr. Myers reviewed the district's Continuous Improvement Plan (CIP) - a requirement by the state of Idaho for the 2022-23 school year.

Chair Frasure opened the floor to comments and questions.

**ii. Elementary Attendance Policy 500.2 (third reading) - Nick Smith, Deputy Superintendent**

Mr. Smith reviewed Policy 500.2 - there were no edits on the policy submitted since the first reading, based on the feedback from the Board.

**iii. Secondary Attendance Policy 500.1 (third reading) - Nick Smith, Deputy Superintendent**

Mr. Smith reviewed Policy 500.1 - there were no edits on the policy submitted since the first reading, based on the feedback from the Board.

**iv. High School Diploma and Graduation Ceremony Policy 603.21 (third reading) - Nick Smith, Deputy Superintendent**

Mr. Smith reviewed Policy 603.21 since the first reading - bringing alignment to high school requirements, withdrawal process and graduation requirements.

**v. High School Credits & Graduation Requirements Policy 603.20 (third reading) - Nick Smith, Deputy Superintendent**

Mr. Smith reviewed Policy 603.20 since the first reading - reviewing early graduation, graduation ceremony participation, school policies, GPA, associate's degrees, honors students and graduation speakers.

**vi. Communications Policies (first reading) - Greg Wilson, Chief Communications Officer**

Mr. Wilson presented communication policies in a first reading to the Board reviewing the following:

- Vision, goals and policy
- School-based communications
- Media relations
- Public Records Requests
- School publications

**vii. Preliminary Presentation of the District L2 Form - Jonathan Gillen, Chief Operations Officer**

Mr. Gillen reviewed the L2 presentation with the Board.

Chair Frasure opened the floor to questions from the Board.

**viii. Transportation: Bus Route Updates & Changes - Jonathan Gillen, Chief Operations Officer**

Mr. Gillen presented 2022-23 school bus routes and updates to the Board after reviewing challenges from the 2021-22 school year.

Mr. Reinhart shared information on the West Ada Transit System (WATS) and how the system is dedicated to serving the needs of our students across all 58 school sites.

Chair Frasure opened the floor to questions and comments.

**ix. Professional Architecture Services, New Career Technical Center/IT Facility - - Jonathan Gillen, Chief Operations Officer**

Mr. Gillen presented RFQ 214701: Professional Architecture Services, New Career Technical Center / IT Facility to the Board.

**VIII. ACTION: the Board may take action to approve, deny, amend, modify, or postpone action on any of the items listed below**

**i. Elementary Attendance Policy 500.2**

Motion to adopt the recommendation for Elementary Attendance Policy 500.2

Motion made by: David Binetti

Motion seconded by: Lucas Baclayon

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rene Ozuna - Yes

Lucas Baclayon - Yes

David Binetti - Yes

**ii. Secondary Attendance Policy 500.1**

Motion to accept the recommendation for secondary attendance policy 500.1

Motion made by: David Binetti

Motion seconded by: Lucas Baclayon

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rene Ozuna - Yes

Lucas Baclayon - Yes

David Binetti - Yes

**iii. High School Credits & Graduation Requirements Policy 603.20**

Motion to accept the recommendations for High School Credits & Graduation Requirements Policy 603.20

Motion made by: David Binetti

Motion seconded by: Lucas Baclayon

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rene Ozuna - Yes

Lucas Baclayon - Yes

David Binetti - Yes

**iv. High School Diploma and Graduation Ceremony Policy 603.21**

Motion to accept recommendation for High School Diploma and Graduation Ceremony Policy 603.21

Motion made by: David Binetti

Motion seconded by: Lucas Baclayon

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rene Ozuna - Yes

Lucas Baclayon - Yes

David Binetti - Yes

**v. Transportation Bus Routes - 2022-23 School Year**

Motion to accept the transportation bus route schedule as proposed for the 2022-23 school year

Motion made by: David Binetti

Motion seconded by: Lucas Baclayon

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rene Ozuna - Yes

Lucas Baclayon - Yes

David Binetti - Yes

**vi. Professional Architecture Services, New Career Technical Center/IT Facility**

Motion to accept the memorandum representing the Professional Architecture Services, New Career Technical Center and IT Facility as proposed

Motion made by: David Binetti

Motion seconded by: Lucas Baclayon

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rene Ozuna - Yes

Lucas Baclayon - Yes

David Binetti - Yes

The Board took a BREAK for 10 minutes.

Resume open session at 7:57pm

## **IX. FEE HEARING: School Nutrition**

### **i. OPEN FEE HEARING (Action Item)**

Motion to open a fee hearing for school nutrition services for the 2022-23 school year

Motion made by: Angie Redford

Motion seconded by: Lucas Baclayon

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rene Ozuna - Yes

Lucas Baclayon - Yes

David Binetti - Yes

### **ii. FEE HEARING PATRON INPUT - 10 MINUTES: Idaho Code: 74-203**

**a. In-person:** Patrons will be provided the opportunity to provide public testimony for a total of 10 minutes (2 minutes per speaker). Groups or organizations are encouraged to select a spokesperson to speak on their behalf. Testimony will be limited to agenda items. A Request to Address the Board form may be completed in the Sawtooth Boardroom with the Clerk of the Board beginning at 5:00pm on August 22, 2022 (1303 E. Central Drive Meridian, ID 83642) to be received no later than the commencement of the meeting. All requests will be shared with the Board and included in public record.

There were no patrons signed up for public testimony. Chair Frasure did an all call, there was no interest.

**b. In writing:** Public input on discussion items may be taken by submitting a written comment: <https://www.westada.org/RemotePublicComment>. For Trustees to have time to review comments please submit your comments at least 24 hours in advance of the meeting. All messages will be shared with the Board and included in public record.

### **iii. FEE HEARING: School Nutrition - Jonathan Gillen, Chief Operations Officer**

Mr. Gillen, reviewed the school nutrition rate adjustment for the Board and the proposed

price increases reviewing:

- Changes in operations
- Rate increase drivers
- SNS Rate Changes
- Next steps...

Chair Frasure opened the floor to questions from the Board.

**iv. ACTION: the Board may take action to approve, deny, amend, modify, or postpone action on any of the items listed below**

**a. School Nutrition Fee Rates - 2022-2023 School Year**

Motion to approve School Nutrition fee rates for the 2022-23 school year

Motion made by: Angie Redford

Motion seconded by: Lucas Baclayon

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rene Ozuna - Yes

Lucas Baclayon - Yes

David Binetti - Yes

**v. CLOSE FEE HEARING (Action Item)**

Motion to close the fee hearing for School Nutrition Fees for the 2022-23 school year

Motion made by: Angie Redford

Motion seconded by: Lucas Baclayon

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rene Ozuna - Yes

Lucas Baclayon - Yes

David Binetti - Yes

**X. GOOD OF THE ORDER**

Chair Frasure shared the following updates:

- Email communication platform change - will be directed through K12 insight
- SIMBLI - meetings, agendas, policies and public comment all in one place - in writing public comment will no longer be taken via form/survey

**XI. FUTURE AGENDA ITEMS**

None

## **XII. ADJOURNMENT (Action Item)**

Motion to adjourn at 8:07pm

Motion made by: Angie Redford

Motion seconded by: Lucas Baclayon

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rene Ozuna - Yes

Lucas Baclayon - Yes

David Binetti - Yes

## **XIII. ADDITIONAL INFORMATION**

**i. School Safety Spotlight PPT**

**ii. Communications Policies (first reading)**