

## MEETING MINUTES

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The regular meeting of the Board of Trustees, West Ada School District, is scheduled for **Monday, July 11, 2022** at the District Service Center, 1303 E. Central Drive, Meridian, Idaho. The Board will convene in regular session at 6:00pm.

In person attendance will be subject to seats available (60) in the Sawtooth boardroom. Masks will be optional in the boardroom. When all seats are full, patrons can view the board meeting broadcast live at this location: <https://www.westada.org/Page/35419>. We urge patrons to utilize this link.

West Ada and the Board of Trustees values stakeholder input. Public testimony on agenda items will be taken in-person and in writing for this meeting (refer to agenda item VII. Patron Input, below, for details). ([Idaho Code: 74-203](#))

### Attendance

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#### Voting Members

Lori Frasure, Chairman, Trustee Zone 1  
Lucas Baclayon, Trustee Zone 2 (approved absence)  
Angie Redford, Trustee Zone 3  
David Binetti, Trustee Zone 4  
Rene Ozuna, Vice-Chair, Trustee Zone 5

#### Non-Voting Members

Dr. Derek Bub, Superintendent  
Nick Smith, Deputy Superintendent  
Dave Roberts, Chief Human Resource Officer  
Niki Scheppers, Chief of Staff / Clerk of the Board  
Amy White, General Counsel (remote)  
Greg Wilson, Chief Communications Officer  
Ken Hyde, Communications Specialist  
Danielle Hannan, Communications Specialist

### I. CALL TO ORDER

Meeting called to order by Chair Frasure at 6:03pm.

### II. PLEDGE OF ALLEGIANCE

### **III. AGENDA APPROVAL (Action Item)**

The Clerk of the Board shared that an Amended Agenda was posted earlier in the day and the previous executive session was removed from the agenda.

Chair Frasure shared that Trustee Baclayon had an excused absence for the evening.

### **IV. SUPERINTENDENT'S UPDATE (Dr. Derek Bub)**

Dr. Bub shared information about the IRI (Idaho Reading Indicator) for students in grades K-3 the highest scores that West Ada has seen since the assessment was implemented four years ago. Dr. Bub shared his appreciation and celebration for both students and staff.

Dr. Bub went on to highlight School Nutrition Services and their Summer Feeding Program celebrating and acknowledging Shannon McCarthy-Beasley and her team.

Dr. Bub continued to welcome Deputy Superintendent, Nick Smith to the West Ada team.

### **V. PATRON INPUT - 30 MINUTES: Idaho Code: 74-203**

i. In-person: Patrons will be provided the opportunity to provide public testimony for a total of 30 minutes (2 minutes per speaker). Groups or organizations are encouraged to select a spokesperson to speak on their behalf. Testimony will be limited to agenda items. A Request to Address the Board form may be completed in the Sawtooth Boardroom with the Clerk of the Board beginning at 5:00pm on July 11, 2022 (1303 E. Central Drive Meridian, ID 83642) to be received no later than the commencement of the meeting. All requests will be shared with the Board and included in public record.

ii. In writing: Public input on discussion items may be taken by submitting a written comment: <https://www.westada.org/RemotePublicComment>. For Trustees to have time to review comments please submit your comments at least 24 hours in advance of the meeting. All messages will be shared with the Board and included in public record.

Patron Comments: <https://www.westada.org/documents/about-us/board-of-trustees/public-comment-reports/2022/347965>

### **VI. DISCUSSION**

#### **i. Certified Staff - Duties & Responsibilities Policy 401.20 (second reading) - Greg Wilson, Chief Communications Officer**

Mr. Wilson, Chief Communications Officer, shared in his second reading of the draft Policy 401.20 his appreciation of the committee members and the goal of the policy to align with updates in Idaho law as well as Federal law and provide "content neutral" classrooms to our students. Mr. Wilson introduced:

- West Ada Teacher, Carmi Scheller
- Principal, Kevin Leishman
- Principal, Cliff Rice

**ii. Secondary Attendance Policy 500.1 (first reading) - Nick Smith, Deputy Superintendent**

Deputy Superintendent, Nick Smith, shared in a first reading of the secondary and elementary attendance policies (500.1 and 500.2) that both updated policies came from the Regional Directors to align the policies and our District practices.

Chair Frasure opened the floor to feedback and questions from the Board.

**iii. Elementary Attendance Policy 500.2 (first reading) - Nick Smith, Deputy Superintendent**

**iv. Accreditation - Policy 602.70 (first reading) - Nick Smith, Deputy Superintendent**

Deputy Superintendent, Nick Smith, shared a technical change with the Board. Idaho state selected an accreditation entity that has merged with another company, Cognia. The policy is an update in name to reflect the state's adoption.

**v. High School Credits & Graduation Requirements Policy 603.20 (first reading) - Nick Smith, Deputy Superintendent**

Deputy Superintendent, Nick Smith, reviewed updates to Policy 603.20:

- Middle School students being permitted to earn high school credits
- Homeschool students and parochial students receiving credit
- Extended Learning Opportunities which allows students to earn credits outside of the school setting
- Students withdrawing from school
- Retaking courses
- Senior year Math requirement
- Graduation requirements for Virtual School House

Chair Frasure opened the floor to questions and comments from the Board.

**vi. High School Diploma and Graduation Ceremony Policy 603.21 (first reading) - Nick Smith, Deputy Superintendent**

Deputy Superintendent, Nick Smith, shared a first reading of Policy 603.21 and reviewed the following updates:

- Early graduation / participation in ceremonies
- Diploma receipt
- GPA and class rank information
- Honors students
- Graduation ceremony speakers

Chair Frasure opened the floor to questions from the Board.

**vii. School Nutrition Rates - Shannon McCarthy-Beasley, School Nutrition Supervisor**

School Nutrition Supervisor Shannon McCarthy-Beasley shared information regarding School

Nutrition Rate adjustments.

- Fed 25,000 students on average daily during the 2021-22 school year
- Pre-pandemic serving 18,000 students daily
- Changes coming: moving to paid status, federal law changes - meals will no longer be free like they have been over the past two years
- SNS Rate Changes - BSD, KSD, NSD, WASD
- Free and reduced applications

Chair Frasure opened the floor to questions from the Board.

**VII. ACTION: the Board may take action to approve, deny, amend, modify, or postpone action on any of the items listed below**

**i. Accreditation - Policy 602.70**

Motion to accept Policy 602.70.

Motion made by: David Binetti

Motion seconded by: Angie Redford

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rene Ozuna - Yes

David Binetti - Yes

**VIII. CONSENT AGENDA: All items on Consent Agenda are considered Action Items. The Board may approve all of the following items by a single motion and vote – unless any member of the Board asks that an item be removed from the Consent Agenda for discussion and action later in the agenda**

Motion to approve the Consent Agenda.

Motion made by: Angie Redford

Motion seconded by: Rene Ozuna

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rene Ozuna - Yes

David Binetti - Yes

**i. Board Expense Report June 1-30, 2022**

**ii. Board Report / PCard Expenses: May 1-31, 2022**

**iii. Finance & Operations Monthly Reports: June 1-30, 2022**

**iv. Associated Student Body (ASB) Reports**

**v. Meeting Minutes of:**

**a. June 13, 2022**

**vi. Employment Recommendations: New Hires, Changes and Separations**

**vii. Disposal of Personal Property Notification**

**viii. Recommendation to approve 2022-23 Student Handbooks**

**a. Elementary Handbook 2022-2023**

**b. Middle School Handbook 2022-2023**

**c. High School Handbook 2022-2023**

**ix. Student Tours, Excursions and Overnight Trips**

**a. Meridian Middle School Ambassadors to attend YMCA Camp at Horsethief Reservoir leaving Friday, September 23, 2022 and returning Sunday, September 25, 2022**

**b. Rocky Mountain High School Yearbook to attend Eastern Washington University - INYC Yearbook Camp leaving on July 26, 2022 and returning on July 29, 2022.**

**c. Mountain View High School Yearbook to attend Eastern Washington University - INYC Yearbook Camp leaving on July 26, 2022 and returning on July 29, 2022.**

**x. Recommendation to approve Bid #214501: Mechanical Engineering**

**xi. Recommendation to approve Bid #214501: Electrical Engineering**

**xii. Recommendation to approve Bid #214501: Civil Engineering**

**xiii. Recommendation to approve Bid #214501: Structural Engineering**

**xiv. Recommendation to approve Bid #214501: Transportation Engineering**

**xv. Recommendation to approve Bid #214501: Water Engineering**

**xvi. Recommendation to approve Bid #214702: Mechanical Engineering**

**xvii. Recommendation to approve Research Request: Gap Instruction for Middle and High School Deaf and Hard of Hearing Students**

**xviii. Recommendation to reject Bid #217210: District Service Center Board Room Tenant**

## **Improvement**

### **xix. Suspension Report for the 4th Quarter of the 2021-2022 School Year**

## **IX. WORK SESSION**

### **i. West Ada Communications Policies - Greg Wilson, Chief Communications Officer**

Chief Communications Officer, Greg Wilson, shared with the Board his strategic vision of new district communications policies. Mr. Wilson shared the following:

- Current policies
- Timeline
- Communications plan, vision and strategy
- Guiding principles
- Potential key content

## **X. FUTURE AGENDA ITEMS**

## **XI. ADJOURNMENT (Action Item)**

Motion made by: Angie Redford

Motion seconded by: David Binetti

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rene Ozuna - Yes

David Binetti - Yes