

MEETING MINUTES

The annual meeting of the Board of Trustees, West Ada School District, is scheduled for **Monday, January 10, 2022** at the District Service Center, 1303 E. Central Drive, Meridian, Idaho. The Board will convene in regular session at 6:00pm.

In person attendance will be subject to seats available (60) in the Sawtooth boardroom. Masks will be optional in the boardroom. When all seats are full, patrons can view the board meeting broadcast live at this location: <https://www.westada.org/Page/35419>. We urge patrons to utilize this link.

We value your input. Public input on discussion items will be taken by submitting a written comment only: <https://www.westada.org/RemotePublicComment>. For us to have time to review comments please submit your comments at least 24 hours in advance. This allows Trustees time to review your input and feedback. Even if a comment is not received 24 hours in advance, all messages will be shared with the Board and included in public record. (Idaho Code: 74-203)

Attendance

Voting Members

Lori Frasure, Vice-Chair Zone 1
Amy Johnson, Trustee Zone 2
Angie Redford, Trustee Zone 3
Rusty Coffelt, Chair Zone 4
Rene Ozuna, Trustee Zone 5 (remote)

Non-Voting Members

Dr. Derek Bub, Superintendent
Bret Heller, Deputy Superintendent
Dave Roberts, Chief Human Resource Officer
Marcus Myers, Chief Academic Officer
Jonathan Gillen, Chief Operations Officer
Niki Scheppers, Clerk of the Board
Troy Stephens, Communications
Ken Hyde, Communications

Guest Speaker

Amy White, West Ada General Counsel

I. CALL TO ORDER

Meeting called to order at 6:01pm by Trustee Johnson.

II. PLEDGE OF ALLEGIANCE

III. AGENDA APPROVAL (Action Item)

i. Approval of Amended Agenda

Motion to approve the amended agenda with the addition of an executive session.

Motion made by: Rusty Coffelt

Voting:

Amy Johnson - Yes

Lori Frasure - Vote Not Recorded

Angie Redford - Vote Not Recorded

Rusty Coffelt - Yes

Rene Ozuna - Yes

NOTE: Newly-elected Trustees (Trustee Frasure and Trustee Redford) had not completed the Oath of Office for this motion. Thus, they were not permitted to participate in voting and their votes were not recorded.

IV. NEWLY ELECTED TRUSTEES OATH OF OFFICE (Idaho Code: 33-501)

Trustee Johnson swore in each newly-elected Trustee and led them in the Oath of Office. The Clerk had each newly-elected Trustee sign the Oath of Office.

i. Trustee Lori Frasure, Zone 1

Completed the Oath of Office, signed/dated and returned to the Clerk of the Board.

ii. Trustee Angie Redford, Zone 3

Completed the Oath of Office, signed/dated and returned to the Clerk of the Board.

V. REORGANIZATION OF BOARD OF TRUSTEES (Idaho Code: 33-506)

i. Appoint Clerk of the Board (Action Item)

Trustee Coffelt nominated Nicole Scheppers as Clerk of the Board.

Motion made by: Rusty Coffelt

Voting:

Unanimously Approved



ii. Elect Board Chairperson (Action Item)

The Clerk of the Board opened the floor to nominators for Board Chair with the reminder that nominations do not require a second.

Trustee Johnson nominated Trustee Ozuna as Board Chair. Trustee Johnson shared that Trustee Ozuna has six years serving on the West Ada Board, always does what's best for students and our District, has served as a Booster at her children's schools in addition to volunteering in the classroom and doing anything she can to support all students.

The Clerk opened the floor for Discussion regarding the nomination of Trustee Ozuna as Board Chair for 2022.

Trustee Frasure agreed that Trustee Ozuna is an incredible individual and shared her appreciation of Trustee Ozuna's time on the Board and for her service. Trustee Frasure shared that she did not feel that Trustee Ozuna was the right choice for Board Chair commenting that the public made their desires quite known in recent elections and the community wants to see change. Trustee Frasure concluded stating that Trustee Ozuna is an asset to board but not the right choice for Board Chair.

Trustee Redford echoed what Trustee Frasure said, agreeing that Trustee Ozuna is great and was extremely welcoming during the onboarding process. Trustee Redford also referred to the results of the last election sharing that the community wants change, thus she would not support Trustee Ozuna for Board Chair.

Trustee Coffelt stated that he couldn't disagree with the wonderful things Trustee Johnson shared about Trustee Ozuna; sharing that Trustee Ozuna has been welcoming and a wealth of knowledge and support and her being a member of the Board is a good thing. Trustee Coffelt explained that when looking at his zone and representing his zone and the community that he did not feel Trustee Ozuna was the right fit for Board Chair.

Trustee Johnson asked her fellow Board members to consider that only 12,000 people voted in the last election and the Board represents 100,000 people. There are two new Board members and having personally had the experience of Board Chair, Trustee Johnson felt that it was a good time for newly-elected Board members to learn, not be the Board Chair. Trustee Johnson shared that she did not want to be Board Chair any longer and that Trustee Coffelt is the only other returning Board member alongside Trustee Ozuna. However, Trustee Coffelt has shared that he will most likely not make it through the year potentially bringing instability to a Board that needs stability. Trustee Johnson urged the Board to look outside of the stakeholders who voted for them.

The Clerk asked if there was any further Discussion. Seeing none, the Clerk took a vote for



the nomination of Trustee Rene Ozuna as Board Chair for 2022.

- Trustee Frasure: No
- Trustee Redford: No
- Trustee Johnson: Yes
- Trustee Coffelt: No
- Trustee Ozuna: Yes

The Clerk explained the vote - three (3) against and two (2) in favor. The nomination for Trustee Rene Ozuna as Board Chair for 2022 did not pass.

The Clerk opened the floor again to nominations for Board Chair for 2022.

Trustee Frasure nominated Trustee Coffelt for Board Chair sharing his experience and stating how thankful she was for the leadership and support he has shown. Trustee Frasure explained how appreciative she was of Trustee Coffelt in how he respects the majority and felt that he would represent the Board quite well.

The Clerk opened the floor for Discussion regarding the nomination of Trustee Coffelt as Board Chair for 2022.

Trustee Coffelt, in response to Trustee Johnson's previous comment that Trustee Coffelt "will most likely not make it through the year potentially bringing instability to a Board that needs stability" stated that he recently communicated with the Trustees and Superintendent that there is a possibility that he relocate back to California and not finish the year sharing that his parents are elderly and sick and he might need to move in order to care for them. Trustee Coffelt felt it important for everyone to know the "entire" picture" when voting, feeling ready to take on the position of Board Chair and do what's in the best interest of our students.

Trustee Redford shared her appreciation for Trustee Coffelt as well as his transparency regarding his family situation and the possibility of him having to return to California to care for his elderly parents. Trustee Redford explained that she appreciated how Trustee Coffelt was open and up front about his situation explaining that she would love to see him as Board Chair. Trustee Redford continued to state that she appreciated the energy Trustee Coffelt brings to the Board, that he has a desire to serve and the Board should be proud to keep him on as long as possible.

Trustee Ozuna shared that Trustee Coffelt has been incredible addition to the West Ada Board, he is extremely thoughtful and insightful, however because of the potential in Trustee Coffelt relocating, such could be disruptive to the Board during a time where stability is needed.



Trustee Johnson shared that she felt the same way as Trustee Ozuna, that she appreciated Trustee Coffelt's transparency to make a decision, reiterating the need for stability and stating that the need for such is a critical piece to consider.

The Clerk asked if there was any further Discussion. Seeing none, the Clerk took a vote for the nomination of Trustee Rusty Coffelt as Board Chair for 2022.

Motion made by: Lori Frasure

Voting:

Amy Johnson - No

Lori Frasure - Yes

Angie Redford - Yes

Rusty Coffelt - Yes

Rene Ozuna - No

The Clerk explained the vote - three (3) in favor and two (2) against. The nomination for Trustee Rusty Coffelt as Board Chair for 2022 passed.

The Clerk congratulated Trustee Coffelt and turned the meeting over to the new Board Chair, Rusty Coffelt.

iii. Elect Board Vice-Chairperson (Action Item)

Trustee Redford nominated Trustee Frasure as Vice-Chair sharing that she felt it would be nice to see a newly-elected member of the Board in the seat of Vice Chair.

Chair Coffelt asked if there was any Discussion.

Trustee Ozuna shared that she was not in support of someone who is new to the Board being Vice-Chair.

Trustee Johnson shared that she was not in support of someone brand new to the position of Board member as Vice-Chair.

Chair Coffelt shared that he was supportive of motion for Trustee Frasure to serve as Vice-Chair.

Trustee Frasure shared that she appreciated and respected the nomination, was excited to represent the Vice-Chair position, hoped to continue to put kids first and continue to contribute to the Board in this position.

Chair Coffelt took a roll call vote for the nomination of Trustee Lori Frasure as Vice-Chair for 2022.



Motion made by: Angie Redford

Voting:

Amy Johnson - No

Lori Frasure - Yes

Angie Redford - Yes

Rusty Coffelt - Yes

Rene Ozuna - No

Chair Coffelt explained that the motion passed 3/2. (3 in favor, 2 against)

Chair Coffelt went on to state that dialogue is important. Sharing that it's important to be heard and have open discussions. Chair Coffelt shared his appreciation of Trustees Johnson and Ozuna for leading the Board and continuing to lead through the challenges we face, appreciating their time and leadership and thanking them for their service.

iv. Approve 2022 West Ada Board Appointments (Action Item)

Motion to approve the 2022 West Ada Board appointments as recommended by administration.

Motion made by: Amy Johnson

Motion seconded by: Lori Frasure

Voting:

Unanimously Approved

v. School Board Meeting Resolution (Action Item)

Motion to approve the Calendar for the School Board meetings for 2022.

Motion made by: Lori Frasure

Motion seconded by: Angie Redford

Voting:

Unanimously Approved

a. Establish monthly regular school Board meeting dates, times and locations for 2022. (Idaho Code: 33-510)

vi. Designation of Public Places for Posting Notices (Idaho Code: 74-204) (Action Item)

Motion to approve posting notices as designated.

Motion made by: Amy Johnson

Motion seconded by: Lori Frasure

Voting:

Unanimously Approved

Trustee Johnson explained that compared to previous years, the Board removed local government agencies (Library and City Hall) as designated posting placed and added Facebook to adhere to community needs and statute.

a. District Service Center main entrance: 1303 E. Central Drive, Meridian, ID 83642

b. Renaissance High School main entrance: 1307 E. Central Drive, Meridian, ID 83642

c. District website: <https://www.westada.org/>

d. District Facebook page: <https://www.facebook.com/JointSchoolDistrictNo2>

vii. Review and sign Code of Ethics for School Board Members (West Ada Policy 201.1)

Trustees completed a round robin reading of the Code of Ethics - rotating through each number of the Code of Ethics reciting them aloud.

Each Trustee present in-person signed the West Ada School Board Member Code of Ethics. Trustee Ozuna agreed to the Code of Ethics verbally and will sign in-person at the next Board meeting, January 24, 2022.

VI. WEST ADA SCHOOL DISTRICT SPOTLIGHT

Superintendent Dr. Derek Bub shared that yesterday (January 9, 2022) was National Law Enforcement Appreciation Day. He continued, "Across the country on this day, citizens take the lead honoring and showing support for those who protect and serve." Dr. Bub shared that West Ada works closely with the Ada County Sheriff's Office, Boise Police Department and Meridian Police Department and truly appreciates each law enforcement officer that puts their life on the line every day for their community.

A video from the West Ada Communications team highlighting Victory Middle School, School Resource Officer (SRO), Officer Jared Haustveit from Victory Middle School.

<https://www.youtube.com/watch?v=eVlppiFNQBk>

Dr. Bub introduced the representatives from the agencies in attendance to speak on behalf of their agency.

i. Law Enforcement Appreciation

Superintendent Bub spoke about National Law Enforcement Day was January 9, 2022. West Ada works closely with the Ada County Sheriff's Department, Boise Police Department and Meridian Police Department. Dr. Bub shared his appreciation for the agencies West Ada works with stating that he truly appreciated each law enforcement officer that puts their life



on the line every day for their community.

Dr. Bub gave an introduction to the Communications team video featuring Office Jared Haustveit, SRO at Victory Middle School showcasing the work that School Resource Officers do at school sites daily.

Video: <https://www.youtube.com/watch?v=eVlppiFNQBk>

Dr. Bub introduced the law enforcement officers from Ada County Sheriff's Office and Meridian Police Department.

a. Ada County Sheriff

Officer Shannon Garza from the Ada County Sheriff's Office and School Resource Officer at Lake Hazel Middle School spoke on behalf of her agency. Officer Garza shared the importance of their relationship with West Ada stating that the Sheriff's Office hopes to continue that relationship for years to come. Officer Garza explained that being an SRO is a special position because it allows officers to build relationships with students, staff and community. Officer Garza stated that SROs do what they do because we love it. The position allows officers to be informal mentors, help with issues such as: peer conflict, internet safety, and even being excited about school. In addition SROs are educators in the classroom hosting parent education nights in an effort to get useful information and a positive message out to the community. Officer Garza explained that she has the best job in the world and loves what she does!

Trustee Johnson recommended following Officer Garza on Facebook stating that the information she provides is very helpful and she appreciates Officer Garza's service.

b. Boise Police Department

There was no representative in attendance from Boise Police Department to speak on behalf of the agency.

c. Meridian Police Department

Officer John Gonzales spoke on behalf of the Meridian Police Department. Officer Gonzales began by thanking the Board for having law enforcement at the meeting and as part of the spotlight. Officer Gonzales shared that Meridian Police Department values their partnership with West Ada School District having an impact on school safety and building relationships with young people within the schools. Officer Gonzales shared that he is fortunate to have a dedicated team that works with the young people in schools and is fortunate to live in a community where people support schools and the police.



Dr. Bub shared that as a Superintendent and former Principal he understands and appreciates the work of each agency and the services they provide. Dr. Bub thanked the law enforcement officers in attendance for the sacrifices they make, being mentors in our communities, to our children and in our schools all while keeping our neighborhoods safe.

Chair Coffelt opened the floor to comments or questions from the Trustees.

Trustee Frasure shared a personal story about when her daughter was a student at Rocky Mountain High School and there was a false lockdown alarm. As a parent, Trustee Frasure was appreciative of the service and communication of the police and thanked the law enforcement agencies for their service and the level of training and safety they provide our kids.

Trustee Johnson explained how appreciative she is of law enforcement and that the first experience our students have with law enforcement is with SROs in school buildings, providing a different mentality to children about law enforcement and police. Trustee Johnson highlighted some of the fun that our law enforcement officers engage in, recently seeing two SROs playing with students at Rocky Mountain High School, participating with the students. Trustee Johnson shared her appreciation of the relationships being made with law enforcement and our students.

Trustee Redford shared that she still remembers her high school SRO from when she attended Boise High School. Trustee Redford shared that the SRO at that time was a great example to all students, students had a positive attitude about him and he had a large influence on students. Trustee Redford shared her appreciation of all SROs and all they do to serve our students and the community. Trustee Redford also acknowledged the families of law enforcement for their sacrifice and thanked Dr. Bub for adding the District Spotlight to meetings to show appreciation of our community.

Chair Coffelt thanked all the law enforcement officers in attendance for all they do to serve and support. Chair Coffelt shared that he was in the fire service for 33 years and was fortunate enough to work closely with law enforcement. Chair Coffelt shared his appreciation of law enforcement as District partners, appreciating what each officer does every single day, mentoring and keeping our community safe - thanking the officers for the service they give to the community.

The Board and Superintendent took a group photo with the law enforcement officers in attendance.

VII. SUPERINTENDENT'S UPDATE (Dr. Derek Bub)



Superintendent Bub welcomed everybody back from winter break. Dr. Bub expressed his appreciation of those in attendance this evening recognizing the family members and guests of the two newly-elected Trustees.

Dr. Bub shared that this past weekend (January 8, 2022) West Ada hosted it's first Math Symposium session providing the opportunity for West Ada elementary and secondary teachers to work with K-12 educators on Math education to collaborate and expand their expertise. Dr. Bub shared that 93 people volunteered to be a part of this explaining how impressed he is that teachers are always willing to challenge themselves, come in on a Saturday, grow and learn. Dr. Bub stated that he received great feedback from staff on the Symposium and looks forward to the next sessions and seeing the change in the way we teach math in our classrooms every day. Dr. Bub explained that there will be 10 sessions over the next year and is excited to see noticeable results.

Dr. Bub shared his excitement from the "Stinky Sneaker" event congratulating both teams (Mountain View Boys Basketball and Meridian Boys Basketball) on their efforts. Dr. Bub shared that this event is "what high school is all about". Dr. Bub also shared that the event allowed the opportunity for community members to see the new Meridian High School facilities stating that overall the event filled him with a great sense of pride.

Dr. Bub explained that the District is closely watching the COVID-19 the numbers on a regular basis. Dr. Bub thanked Chief Operations Offiicer Jonathan Gillen and his work with District Nurse Tracey Garner for their efforts in ensuring that tests are available. Dr. Bub encouraged families to keep their kids home when they're sick to help prevent the spread of disease. Dr. Bub ended by celebrating the West Ada custodial staff who continue to implement sanitization procedures so our kids can stay in school.

There were no comments or discussion from Trustees.

VIII. DISCUSSION

i. Open Meeting Law and Board Protocols

a. West Ada General Legal Counsel, Amy White, to review Idaho Open Meeting Law with Trustees (Idaho Code: 74-201 through 74-208)

Amy White, West Ada General Counsel presented to the Board on Open Meeting Law and Board Protocols:

- Hard copy of Attorney General handbook on Idaho Open Meeting Law provided by the Clerk to the Board
- Presentation Summary:



- Review of practical applications and unique situations that are special for school districts not always addressed by the Attorney General
- Idaho Code 74-201: formulation of public policy to be done at public meetings - we are doing the people's business
- Three fundamental definitions: decisions, deliberation, meeting
- Requirement in Idaho Code 74-203 - engage in matters of the public - Board meetings are open to the public, the public is permitted to attend but must follow the rules of West Ada
- There may be no secret ballots
- Board meetings must take place where the public can access them
- Telecommunications are permitted - everyone needs to be able to hear the Trustee and the Trustee needs to be able to hear the meeting
- Executive Session:
 - Closed to the public
 - Up to Board to decide who attends
 - Clerk attends to keep track and keep minutes
 - Individuals invited to attend are on a "need to know" basis
 - Trustees are required to do a roll call vote to go in to executive session - 2/3 required to enter
 - Executive Session voting - three sections in education code that permit a school board to take final action in executive session :
 - Category 3 teacher on probation (may vote)
 - Renewable contract (may vote)
 - Expulsion of a student (shall vote)
 - This is done to protect confidentiality of the employee and the student, protect their privacy rights
- Public Meeting, Public Hearing and Public Forum:
 - Official activities of the district that involve open meeting law, all three are handled differently
 - Hearing - when you approve the budget (required)
 - Budget hearing process - interaction between board and community
 - If the District is increasing fees by 5% or more (required)
 - Public Forum - Board can choose to hold a public forum on a subject matter that they know will have a great impact on the community - e.g. zone changes, attendance boundaries
 - Open Meeting:
 - Important to decide - public input decision and have policies with a standard identification of what a Board meeting should look like



- Nothing in Idaho code requires the Board to take public input but that doesn't mean it's not a good idea
 - Wide open policy - members of the public are invited to come in and talk about anything they want - some constraints - students and individual matters may not be discussed
 - Narrow/tailored policy - policy strictly tailored to the Board agenda - recommended
- Open meeting considerations outside the meeting setting - information shared through official channels not through board members
 - Disclose input from community members when making a vote
 - Do not "reply all" via electronic correspondence

Chair Coffelt opened the floor for questions.

Trustee Frasure stated she preferred the wide open meeting option - public to participate openly at meeting and asked for Mrs. White to clarify the parameters around such:

- Mrs. White explained that there would be a sign-in sheet stating the subject the patron wants to speak about
- Mrs. White recommended against the wide open meeting explaining that critical input given during wide open is not up for discussion from the Board. The Board cannot comment on the topic or discussion / subject matter and cannot engage in the back and forth because if the matter is not on the agenda, the Board may not respond

Trustee Johnson provided Mrs. White a scenario and asked Mrs. White for advice on how to handle it: Trustees hold non-partisan positions and how a board member should handle those interactions

- Mrs. White referred to the School Board Code of Ethics and explained that Trustees are not to give their vote over to anybody and if they vote based on another individual or patron and what they shared, it must be disclosed
- Mrs. White explained that all Trustee information is open for public records requests



Chair Coffelt asked a question about Executive Session: Does the Board need to identify who is invited to Executive Session, on the agenda or on the record?

- Mrs. White explained that it is not necessary for the record (agenda) but attendance will be in executive session meeting minutes

There was no other discussion and no other questions.

b. West Ada School District Board Procedures Handbook

1. Public Participation at Board Meetings

Mrs. White explained again that there are three different types of meetings and that asked the Board for their feedback on public participation at board meetings:

- Trustee Johnson provided a history of the document (West Ada School District Board Procedures Handbook) explaining that the handbook was created as a document for the Board and that the Board held out the public participation policy to ensure that all board members could have input
- Trustee Frasure explained that she would like to see a wide open meeting allowing patrons to come and bring any concern to the board. Trustee Frasure provided a personal experience when she as a patron wanted to get an item added to the agenda and it took quite some time. Trustee Frasure agreed with setting parameters on wide-open meetings such as time limits to a meeting and then time limits to speakers.
- Trustee Redford explained that she would love to see more wide-open public comment at Board meetings feeling that the Board could uphold the two parameters explained by Mrs. White - a sign in sheet with subject matter and no questions or replies from the board. Trustee Redford stated that she felt that the public wants to provide input and comment to have the Board be a "sounding board" and that the parameters would be easy to accomodate.
- Trustee Ozuna agreed with Trustee Redford that it is important to listen to community members and felt as though it's also important for patrons to go through appropriate channels, before approaching the board for comment. Trustee Ozuna encouraged the board to consider a balance stating that she would prefer not to just have an open meeting where anyone can speak on anything foreseeing potential problems and issues. Trustee Ozuna's preference would be if there is an issue, that it works through all the steps before it comes to the board but certainly for discussion items, Trustee Ozuna would welcome public input and want to hear from the public.
- Trustee Johnson requested that Mrs. White outline all three of the options in our policy to be used appropriately to provide the opportunity for questions. Trustee Johnson shared that she feels it's important to set a time limit in



hearing public testimony and prioritize items on the agenda for decisions to be made that night.

- Chair Coffelt stated that he fully supports and wants the public to have the opportunity to participate reiterating what Mrs. White stated, that "we are doing the people's business" and public input at Board meetings provides one more avenue for patrons to speak. Chair Coffelt agreed that patrons should be considerate of the time frame allotted, and would prefer allowing patrons to speak on any issue, but if time did not permit saw the need to only allow public input on agenda issues.
- Mrs. White explained that when board meetings went remote the district took input in writing and asked the Board if that was something they still want to do?
 - Trustee Johnson stated that yes the form currently in use should stay in use. There were a number of participants that did not feel safe in the boardroom for different reasons and she does not want to limit a person from participating. However Trustee Johnson would like the form to be updated to include the patron's name, zone and address so that Trustees could respond if it were a patron in their zone.
 - Chair Coffelt agreed with Trustee Johnson stating that it would be helpful if the form included zone and an individual for trustees to assist/support patrons. Stating that when providing public input in person someone would need to provide such so it shouldn't be different electronically. Chair Coffelt shared that he feels it's important to have multiple avenues for patrons to provide public input: email, electronic submission and board meetings.
 - Trustee Johnson added that patrons are limited in the number of characters with the current electronic submission form and requested that additional space be provided.
 - Trustee Redford agreed that the form should include name and address to identify the person also agreeing that there should be a variety of ways to submit public comment stating that she doesn't want to restrict patrons from participating in any way.
 - Trustee Frasure agrees with Trustee Johnson stating that individuals who come to speak to the Board are provided an opportunity to speak on the agenda and that there might be repetition if they speak on the agenda. Trustee Frasure shared the importance of providing patrons the ability to share concerns and viewpoints with the board and that written comments should include names and addresses so that patrons "own their comment".
- Chair Coffelt stated that the Board is reworking the draft "public participation at board meetings" but felt that the section on complaints and



grievances did not require any changes.

- Chair Coffelt requested that that parameters at each type of meeting be shared and placed on the agenda for further discussion
- Trustee Johnson clarified that the different types of meetings and options are forum, hearing, and open meeting

ii. Revised Policy 502.60 Interviews and Searches (third reading) - Geoff Stands

Geoff Stands, North Region Director presented revised Policy 502.60 (third reading) Interviews and Administrative Searches asking the Board if there were any questions.

Chair Coffelt asked Mr. Stands to point out the change in the revision. Mr. Stands shared that in line 27 "their" was changed to "there". Trustee Redford thanked Mr. Stands for making the change.

There were no questions and no discussion.

iii. West Ada Policy Review Committee Trustees - Bret Heller

Deputy Superintendent Bret Heller presented the Board with the option of participating on the West Ada Policy Review Committee explaining that in the Board Procedures Handbook there are to be two Trustees appointed to the Policy Review Committee for the review of policies, to conduct an ongoing review of existing policies and make recommendations for amendments to the policies of West Ada School District.

Chair Coffelt opened the floor to questions.

Trustee Johnson shared a history of how the Policy Review Committee and including Trustees on the committee came about stating that Trustee Neuhoft felt that the district policy manual was lacking and called for a review of all of the policies, suggesting Trustees be placed on the review committee as part of the review process to provide consistency across policies.

Chair Coffelt asked: Who would like to be involved in this?

Trustee Redford shared that she would be interested in participating on the committee, feeling that it is important work serving as a document that is the backbone of the district.

Trustee Ozuna asked Mr. Heller for clarification on time commitment. Mr. Heller explained the time commitment to be once a month and then likely to add a second per month for two meetings per month estimating about 2-4 hours per month.

Chair Coffelt asked Mr. Heller if some of the meetings could be done via Zoom? Remote?



Mr. Heller explained that a remote option for Trustees is available.

Trustee Frasure asked Mr. Heller about the time of day for the meetings. Mr. Heller explained that the meeting times are depending on the trustees schedules. Trustee Frasure explained that she would be happy to help if this is something that needs to be done.

Trustee Johnson stated that she was going to nominate Trustee Ozuna to be on the committee since she has been on the board the longest and has the most experience.

Trustee Ozuna shared that she would be willing to entertain the nomination especially considering the flexibility of the meeting times and location.

IX. ACTION ITEMS: the Board may take action to approve, deny, amend, modify or postpone action on any of the items listed below

i. Revised Policy 502.60 Interviews and Searches (Possible Action Item)

Motion to approve revised policy 502.60 interviews and searches as it has been submitted.

There was no discussion and no comments/questions.

Motion made by: Lori Frasure

Motion seconded by: Amy Johnson

Voting:

Unanimously Approved

ii. Appoint West Ada Policy Review Committee Trustees (Possible Action Item)

Motion to appoint Trustee Ozuna and Trustee Redford to the 2022 Policy Review Committee.

There was no discussion and no comments/questions.

Motion made by: Amy Johnson

Motion seconded by: Lori Frasure

Voting:

Unanimously Approved

X. CONSENT AGENDA: All items on Consent Agenda are considered Action Items. The Board may approve all of the following items by a single motion and vote - unless any member of the Board asks that an item be removed from the Consent Agenda for discussion and action later in the agenda.

Motion to approve the consent agenda as recommended.

There was no discussion and no comments/questions.

Motion made by: Amy Johnson

Motion seconded by: Lori Frasure

Voting:

Unanimously Approved

i. Board Expense Report December 1-31, 2021

ii. Board Report / PCard Expenses: November 1-30, 2021

iii. Finance & Operations Monthly Reports: December 1-31, 2021

iv. Meeting Minutes of:

a. December 13, 2021, Regular Board Meeting

v. Associated Student Body (ASB) Reports

vi. Employment Recommendations: New Hires, Changes and Separations

vii. Leave Requests

viii. Recommendation to approve rebid package for metals for the remodel of the Cafeteria at Meridian Middle School

ix. Recommendation to approve emergency easement for Chukar Ridge between WASD and the City of Meridian

x. Non-Resident Student Enrollment Requests for the 2021-2022 School Year

xi. Early Graduates for the 2021-2022 school year

XI. FUTURE AGENDA ITEMS

Chair Coffelt asked if there were any future agenda items:

Trustee Johnson stated that the absence rate is increasing in schools and asked Dr. Bub if there was a plan for remote learning if we can't keep teachers in classrooms due to COVID-19. Trustee Johnson asked for a review of COVID protocols and update from administration for managing through staff and student absences to ensure that student education is still continuing



for the next Board meeting. (January 24, 2022).

Trustee Ozuna asked for a review of the long-term facilities plan asking administration if there was a plan as to how to handle the growth in the community and running a bond for the District. Trustee Ozuna asked: When do we need to run it (the bond) and how, what are our options for the bond. Trustee Ozuna shared that there are many community partners waiting for us to discuss the bond. Trustee Ozuna requested administration address building maintenance as well identifying future needs and projects on the horizon.

Trustee Redford made the recommendation for a future spotlight to feature the West Ada Community Schools.

XII. EXECUTIVE SESSION: per (Action Item)

Motion to enter Executive Session per Idaho Code 74-206(1)(b): to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Chair Coffelt called for a roll call vote on entering Executive Session per Idaho Code 74-206(1)(b): to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Motion made by: Amy Johnson

Motion seconded by: Lori Frasure

Voting:

Amy Johnson - Yes

Lori Frasure - Yes

Angie Redford - Yes

Rusty Coffelt - Yes

Rene Ozuna - Yes

The Board entered Executive Session at 7:53pm.

Attendance:

- Derek Bub, Superintendent
- Dave Roberts, Chief Human Resources Officer
- Amy White, West Ada General Counsel
- Julie Henthorn, Back-up Clerk of the Board
- Niki Scheppers, Clerk of the Board
- Lori Frasure, Zone 1 Trustee
- Amy Johnson, Zone 2 Trustee



- Angie Redford, Zone 3 Trustee
- Rusty Coffelt, Zone 4 Trustee
- Rene Ozuna, Zone 5 Trustee (remote)

i. a. Idaho Code 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

The Board resumed open session at 8:07pm

XIII. ACTION ITEM: the Board may take action to approve, deny, amend, modify, or postpone action on any of the items listed below

i. Possible Action from Executive Session

Motion to approve the personnel recommendation from administration for Employee H to be put on paid administrative leave.

Motion made by: Lori Frasure

Motion seconded by: Amy Johnson

Voting:

Amy Johnson - Yes

Lori Frasure - Yes

Angie Redford - Yes

Rusty Coffelt - Yes

Rene Ozuna - Yes

XIV. ADJOURNMENT (Action Item)

Motion to adjourn at 8:09pm.

Motion made by: Lori Frasure

Motion seconded by: Amy Johnson

Voting:

Unanimously Approved